



This form is to be completed by persons interested in volunteering in Children's Ministry at Basso Church, as part of our screening and application processes.

Children's Ministries are any programs where the participants are under 18 and not accompanied by parents/carers authorised by the parents. Children's ministry programs at Basso Church currently include our Youth Groups (Junior and Teen), Basso Kids Sunday Schools, Creche, Kids Clubs, Teen Bible Study.

The completed form should be returned to a Children's Ministry Leader, or Basso Church Administration Officer (Kerry Jacques) and can be handed in person or emailed to admin@bassochurch.org.au

PERSONAL INFORMATION

Name: _____ Date of birth: ____ / ____ / ____

Address: _____

Mobile: _____ Email: _____

School / University details and year: _____

Place of Employment: _____

YOUR CHRISTIAN FAITH AND CHURCH INVOLVEMENT

Would you consider yourself a born-again Christian?

(Circle appropriate answer)

YES | **NO** | I would like to know more about Jesus

Have you been baptised by immersion in water?

(Circle appropriate answer)

YES | **NO** | I would like to know more about baptism

Are you officially a Church Member at Basso Church?

(Circle appropriate answer)

YES | **NO** | I would like to be a member

Tell us a little bit about how you became a Christian.

When did you start attending Basso Church? _____

What ministry area do you / are you interested in serving? _____

We would love to hear why you would like to be involved in Children's ministry, and in the particular ministry area/s that you listed above. Please tell us a bit about that.



EXPERIENCE AND/OR TRAINING

Do you have any qualifications and/or experience with ministry in a local church or Christian organisation (whether Basso Church or another church, Scripture Union etc)? If so, please provide details:

Give details of any training you have already undertaken which equips you for Children's ministry.

Do you have a current First Aid certificate?

YES | **NO** Level: _____ Date Expires: _____

Do you hold a Bronze Medallion or similar water safety qualification?

YES | **NO** Date Expires: _____

SCREENING AND APPLICATION REQUIREMENTS FOR VOLUNTEERS WORKING WITH CHILDREN

Basso Church has a number of screening and application requirements in place for all staff and volunteers who are looking to be involved in ministry with children and youth under 18 years of age. Some of these screening measures are required by government legislation, and some of these requirements are part of our church exercising a duty of care to ensure we are providing safe ministries, safe environments and safe people within our church, and caring well for those being entrusted to us.

Our current screening and application requirements are:

- Working With Children (WWC) card;
- Basso Church Safe Training;
- Basso Church Membership (preferred) or progressing towards membership;
- Code of Conduct for staff/volunteers in Children's Ministry;
- Volunteer Application form for Children's Ministry (this form), which includes:
 - Agreeing to meet up with one of our ministry team to talk to you about your application;
 - Provision of up to two referees;
 - A questionnaire and declaration.

Working With Children (WWC) Card

All volunteers (who are over 18) that work with children and / or youth (under 18 years of age), are required to apply for a Working With Children (WWC) card.

You will be required to apply for a WWC card prior to joining a team. A copy (or photo) of your application receipt must be provided as evidence that you have applied for a WWC before you can start, and a photo of your WWC card must be provided once it is received. This allows Basso Church to comply with legal requirements for staff and volunteers working with children.

Basso Church Safe Training

You will be required to undergo Basso Church Safe Training prior to commencing in a volunteer role, with training to be renewed every two years. If you are looking to join a team before there is a training opportunity, we will get you to complete a Training Booklet, with the commitment of attending the next in-person training session.



Basso Church Membership

Church membership provides an environment where the principles of accountability and commitment to the local body of Christ can be lived out. If you are not currently a member of Basso, we would love to talk to you more about this. We want all volunteers to have been a regular part of the Basso congregation for some time, before being involved in ministry, so we know you well.

Code of Conduct for Staff and Volunteers in Children's Ministry

We will provide you a copy of the Code of Conduct to read through as part of this application process. The Church expects all staff and volunteers to uphold the Code of Conduct, which includes expected behaviours for those involved in Children's Ministry at Basso.

Getting to know you

We would like to get to know you better, hear how you became a Christian and why you are keen to be involved in children's ministry. Please let us know what time and places would suit you best so that we can arrange for you to meet with one of our ministry team.

Referees

Please provide the names of up to two people to act as your referees. If you have attended other churches, please provide the details of your previous pastor as one of your referees. These people may be contacted by telephone and/or asked to complete a written reference.

Name of referee (1): _____

Relationship to you: _____

Mobile: _____ Email: _____

Name of referee (2- optional): _____

Relationship to you: _____

Mobile: _____ Email: _____



APPLICATION QUESTIONNAIRE AND DECLARATION

Questionnaire

Please tick either 'yes' or 'no' for each of the following questions. If the answer to any of the questions is 'yes', please give details in the notes section. *NOTE: A 'yes' answer will not automatically rule an applicant out of selection – if you are challenged in any of these areas for any reason, we want to love and care for both you and our youth, and so we ask that you provide accurate information.*

1. Do you have any health problem(s) which may affect you volunteering? YES | NO
2. Have you ever been charged or convicted of a criminal offence? YES | NO
3. Have you ever had permission to undertake paid or voluntary work with children or other vulnerable people refused, suspended or withdrawn in Australia or any other country? YES | NO
4. Have you had any ongoing struggles expressing your sexuality in healthy, biblical and God-honouring ways (such as currently engaged in a sexual relationship outside of marriage, same-sex attraction, or attraction to children)? YES | NO
5. Have you ever engaged in any of the following conduct: YES | NO
 - o Sexual contact with someone under your care other than your spouse (such as a congregation member, client, patient, student, employee or subordinate).
 - o Sexual contact with a person under the age of consent.
 - o Illegal use, production, sale or distribution of pornographic material.
 - o Used illegal substances (i.e. drugs).
 - o Done anything in the past or present that may result in abuse allegations being made against you.

Notes to questionnaire: _____

Declaration

In applying to be a volunteer in children's ministry at Basso Church, I:

- o Understand it is my duty to protect children and young people and all people that I come into contact with.
- o Accept the leadership and guidance of those to whom I am responsible.
- o Have read and agreed to abide by the Code of Conduct attached to this application form.
- o Will commit to follow the Church Safe policies, procedures and guidelines set out by Basso Church.
- o Acknowledge that Basso Church may contact my referees to discuss matters relating to potential ministry.
- o Understand that this information will be treated confidentially and access will be given to church staff or the church leadership team, to be used only for screening and necessary purposes.

I declare that:

- o The information contained in this application is true and correct to the best of my knowledge.
- o I do not have any criminal conviction for any crime involving violence, sexual assault or involving prohibited drugs or crime against a minor.
- o I undertake to inform a member of the ministry staff team of Basso Church if there are any changes to the above.

Full Name: _____ Signature: _____

Date: _____ / _____ / _____



IF APPLICANT IS UNDER THE AGE OF 18:

TO BE COMPLETED BY APPLICANT'S PARENTS / GUARDIAN

I/We: _____ (Names of parents/guardian)

Is/are fully supportive of my/our child's _____ (Name of child)
Application for children's ministry.

I/We understand the requirements of being a volunteer at Basso Church working with children and I/we will undertake to help him/her fulfill these requirements. I/we understand that if my/our child fails to uphold these requirements, he/she will be withdrawn from the ministry team at the discretion of the Senior Pastor and Church Elders.

Details of parent/s or guardian

Name/s: _____

Address: _____

Mobile: _____ Email: _____

Signature/s

Name: _____ Signature: _____

Name: _____ Signature: _____

The completed form should be returned to a Children's Ministry Leader or the Administration Officer (Kerry Jacques) in person or via email: admin@bassochurch.org.au
A Senior Pastor or Church Elder is responsible for reviewing the Volunteer Application Form.

<p>Office Use Only:</p> <p>Date received: _____</p> <p>Interview conducted by _____ on (date) _____</p> <p>Referee 1 contacted by _____ on (date) _____</p> <p>Referee 2 contacted by _____ on (date) _____</p> <p>Comments (including comments on interview and/or referee contacts): _____</p> <p>_____</p> <p>_____</p> <p>Name of applicant: _____ has met the screening requirements set out under this Application form, for working in Children's ministry at Basso Church. YES NO</p> <p>Name and Signature of approving Pastor/Elder: _____</p> <p>Form to be scanned (page 5 only) and hard copy filed as confidential.</p> <p><i>Once all screening and application requirements are met, the Ministry Leader for the appropriate team will be contacted to confirm applicant is approved and ready to join the team.</i></p>
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